

PFH 2019 Program Information for Parents

Key contacts:

- Captains: Serena Brimacombe, Eliza Kreske, and Lucy Scott
- Coaches: Jane Nixon, April Bertin, Jessie Hieber, Darcy Knoll, Shelby Supica
- Captain parents: Susan and John (Brim) Brimacombe, Allison and Ed Kreske, Betsy Davis and Garrett Scott
- JV contact: Jenny Kinsey

Key dates:

- Friday, Sept. 27 and Sat., Sept. 28 Husky tournament for Varsity
(the girls' rooms are taken care of; if parents want to go, please reserve hotel room via link on PFH website -- needs to be done by 8/30!)
- Tuesday, October 1, 4-8PM Noodles & Co. fundraiser
- Friday, October 4 PFH 40th anniversary celebration!
- Thursday, October 10 Senior Night
- Friday, October 11 Trip to Columbus Academy for Varsity
- Monday, November 11, 6:30PM Banquet
- April 18, 2020 Booster Bash

PFH website and subscribing to the PFH game calendar (more detailed info will be sent out as an email, with links):

- The Pioneer Athletic Department website (pioneerathletics.net) now hosts PFH web pages for each of our teams (Varsity, JV).
- Our old address pioneerfieldhockey.com points to our new "homepage."
- You can find program-specific and team-specific info, along with sign-ups for volunteer roles, important forms, roster info, the schedule, and more on the website.
- Click the "info" icon next to the away game opponent to get the address of the school.
- Sign up to be able to download the game calendar and to get notifications of schedule changes. (See link to instructions on new homepage. Be sure to click "get alerts.")
- Joan Brush and Jenny Kinsey will do their best to keep information current on the website. Coaches, Captains, and Captain Parents are the most reliable source for the most up-to-date answers.

Social media:

- Follow @AA_PFH on Twitter! Retweet to your heart's content!
- Please keep any posts about PFH on any social media outlet positive and in keeping with the program philosophy.

Communication:

- Talk to COACHES about issues related to the sport, player absences, etc. Players should be the ones communicating with coaches about playing time, absences, etc.
- Talk to CAPTAINS about logistics for games or practices, spirit wear, traditions, etc. The captains facilitate Jane's communication with the varsity team and program issues on a day to day basis. Players: If you have a question and don't know who to ask, ask a captain. The GroupMe is invaluable -- make sure you are signed up!
- Talk to CAPTAIN PARENTS about volunteer roles, the calendar, special games or events, etc. Be sure to read the program and team-specific emails!

Transportation to games:

- For games within Washtenaw County, no bus is provided. Athletes must provide their own transportation:
 - Local games (Huron, Skyline, Saline): Players are allowed to drive other players, if parents have consented. Parent drivers are likely needed especially for JV.
 - Further games inside Washtenaw County (Chelsea, Dexter): Parent drivers are needed. Please help out if you can!
- For games outside of Washtenaw County (such as Marian, Detroit Country Day, Grand Rapids, etc.), a bus is provided.
 - Players are expected to ride the bus to and from the game.
 - If a player needs to ride separately, she may do so IF the Athletic Department permission form has been completed and a copy was given to the coach in advance. Please let the coach know.

Role of parents:

- Thank you for encouraging your daughter to play field hockey and supporting her time and effort as an athlete in this great sport.
- Provide positive support and model good attitude and sportsmanship.
- Encourage your daughter to talk with the coaches. Do not talk for your daughter.
- We truly value your role as parents and we depend on you for program support with snacks, team dinners, transportation, game duties, etc.
- If you take photos at a game or other event, please make sure to provide the photos for use in memory books (Joan Brush can provide info about the PFH Google Photos account)
- If you need financial support for player fees or other expenses, please contact a coach or captain parent.

Season passes: Admission to games is \$5 per person. Consider purchasing a season pass from the Pioneer Athletic Department to obtain admission to the games for you and your family members. Also, senior citizens can obtain a season pass for free from the Athletic Department office by showing their ID. Finally, those who volunteer to run the clock or take photos as an official team photographer obtain free admission for the games during which they volunteer.

Reimbursements: When you purchase items or services or make reservations for the program (NOT including team meals, snacks, or drinks) and need reimbursement, please follow these steps:

1. Be sure to get receipts/invoices/etc OR if you have to pay cash for a tip (for example, for bus drivers) have another team representative witness the pre-approved cash transaction.
2. Determine which account you will be reimbursed from. We have two accounts: one Booster Club account and one PFH account. (Most reimbursements will be through the PFH account except for Senior Week and Banquet. Those go through Booster.)
3. IF PFH reimbursement:
 - Go to PFH site. Under team files, print out PFH Reimbursement Form.
 - SNAIL MAIL IT: Fill out form and submit receipts and drop in the mail to address provided
 - OR
 - EMAIL IT: Print and fill out form, scan the receipts/invoices and email all to Shellee to address provided on the form.
 - If you had a team rep witness a pre-approved cash transaction please note that parent/coach's name on the form with submission.
4. IF Booster Club reimbursement, please contact Susan Brimacombe. You will get a different form to fill out and submit with receipts.
5. Note that we cannot reimburse you for team dinners, snacks, or drinks.